

**Congregational Council Meeting  
Holy Trinity Anglican Church  
Thursday, Sept. 12, 2019 - 7:00 p.m.**

**Present:** Rev. Matt Martin, Shelley Reynolds, Linda Smith, Phyllis O'Neil, Liz Hodgins, Calvin Charbonneau, Darlene Howald, Terri Ellison, Bryan Smith, Heather Smith, Amanda Jackman, Jackie Martens.

**Regrets:** Clayton Charbonneau

**Call to Order:**

Rev. Matt Martin called the meeting to order.

**Approval of Minutes:**

Moved by Heather Smith; Seconded by Liz Hodgins

That the Minutes of the August 8, 2019 meeting be approved as circulated. Carried.

**Business Arising from the Minutes:**

- **Cancer Clinic Parking:** Liz Hodgins updated everyone on the Cancer Clinic parking. The paid parking was well received in August. She is setting up a schedule for Sept. 19. We need 2 more people. It was decided to use the balance of money on Thurs. Dec. 19.
- **Tuesday Talks:** Heather has everything set up for Tuesday Talks in October as follows:
  - Oct. 1 – Lisa Mardlin, Registered Dietitian – Canadas New Food Guide
  - Oct. 8 – Bluewater Recycling
  - Oct. 15 – Cara Wilke – Holistic Nutritionist
  - Oct. 22 - Pauline Hoffman – Professional Organizer
  - Oct. 29 – Ben Rees – Paramedic – AED Information
- **Wilberforce School Snacks:** Heather has \$30.00 remaining in her budget for Wilberforce School snacks.

Moved by Liz Hodgins; Seconded by Amanda Jackman

That we give Heather another \$150.00 for Wilberforce snacks. Carried.

**Correspondence:**

- Email from the Diocese asking if we wished to contribute toward a farewell gift for Arch-Bishop Linda.

Moved by Shelley Reynolds; Seconded by Phyllis O'Neill

That we send a \$100.00 donation to the Diocese for a farewell gift. Carried

**Treasurer's Report:**

Calvin presented the Treasurers Report. The balance dropped significantly due to \$15,000. being moved to the Investment accounts.

Moved by Liz Hodgins; Seconded by Darlene Howald

That the treasurer's report be approved as circulated. Carried.

We pledged \$500.00 to Rev. Kevin George for him to preach 55 hours. He has raised \$85,000. with the proceeds going to St. Aidan's Anglican Church, ANOVA and Jessie's Journey.

## **Committee Reports:**

### **a) Property Report:**

- The exterior light over the Frank Street doors needs to be replaced. The other doors have LED lights that are light sensitive.
- All exterior doors have been painted gray.
- Hopkins Glass has yet to come to put door sweeps on the exterior doors and also aluminum trim on the outer window sills.
- A huge piece of slate fell off the roof. Gord from Jade Roofing came Tuesday to repair it. Will come back to go over the whole roof to make sure it is in good repair.
- Orville and Dave will put weather stripping on the Frank Street door.
- Shawn O'Brian is still scheduled to do pointing of tower.
- Jeff Young & Dylan Mastorakos will hopefully complete the work to fix the church wall by the Parish Hall sidewalk in the next couple of weeks. They will put a membrane on the wall and a drain to connect to the Sunday School wall drain.
- The property committee is hoping to paint all the outside railings in the next couple of weeks, weather permitting.
- The property committee feel we should close in the exhaust fan in the kitchen. There is a lot of cold air coming in there in the winter and flowing through the ceiling into the bathrooms.
- Will organize with Clayton to trim trees for a fall cleanup
- Fire inspector to come to check fire extinguishers and emergency exits in the near future.
- Liz asked about the baby change table in the downstairs bathroom. Bryan will look into that.

Rev. Matt thanked the property committee on behalf of the church for their diligent maintenance of the church.

### **b) Wardens:**

- No report.

### **c) ACW:**

- The ACW donated \$1,000. to Huron Church Camp from the profit of the Strawberry Supper
- A donation of tablecloths and platters was made to the ACW
- There will be a meeting to organize the Turkey Supper next week
- Liz reported that Dawn Jacques said the lectern should be ready in the next week.

### **d) Sunday School:**

- The Sunday School will provide lunch after the Back to Church service. They will be serving cold meat with buns.
- Still looking for 1 or 2 more Sunday School teachers. Right now there is just Heather Smith & Mindy Squire. Chelsea Smith is going to volunteer this year. Heather put up a sign at Medway for any students wishing to volunteer for their volunteer hours.

### **e) Rectors Report:**

- Rev. Matt is looking forward to the upcoming season. He feels that from Back to Church Sunday until Christmas the time just flies.
- In October the Diocese will be naming a new Bishop.
- Rev. Matt felt the summer went well. He thanked Phyllis for taking the service on Sunday, Sept. 8<sup>th</sup> and congratulated her on her sermon which he saw on Facebook.

### **f) Church Mission & Ministry:**

- No report.

**New Business:**

- Discussed Julia Haggarty using the church space for give music lessons. Linda will speak with her about our concerns and questions.
- Liz will be organizing a Bowling day on Sunday, October 27.
- Amanda gave a Communications update. The postcards went in the mail for a cost of \$424.09. She did not do an overrun this time since the post office is saving the discarded postcards for her. Amanda has also been busy updating the website with the many things happening in our Parish. The newsletter has been completed and will be put at the back of the Church.
- Heather informed council that we no longer need police checks for the sidespersons provided there are 2 people counting the money.
- Heather asked if we would be interested in hosting a “Sign” workshop
- Phyllis asked if anyone has any information regarding the 2020 Church Calendars
- It was decided that donations for Thanksgiving to the Food Bank should be in by Sun. Sept. 29
- Terri informed council that there are grants for outreach programs. She will bring information regarding this to the next meeting.
- Darlene inquired about us providing outreach to Medway High School
- Jackie reported that the organ was tuned today by Derek Verveer from Oxford Organ Company. He feels the organ should be tuned twice a year, before Christmas and Easter, and will put us on a schedule and let us know when he will be in the area for tuning.

**Upcoming Dates:**

- Sun. Sept. 15 – Back to Church Sunday
- Sun. Oct. 6 – Blessing of the Animals
- Sun. Nov. 24 – ACW Sunday
- Tues. Nov. 26 – ACW Annual Dinner with Karen Rapien as the speaker

**Next Meeting:** Thursday, October 10, 2019 at 7:00 p.m.

**Adjournment:**

Moved by Terri Ellison - That the meeting be adjourned. Closed with all reciting the grace.